**DESCRIPTION OF THE VOLUNTEERING OPPORTUNITY**

**Name of the Organization:** OMIX Ribadavia (Youth Information Center of the Municipality of Ribadavia)

**Venue:** Ribadavia, Spain

**Duration:** 9 months

**Dates:** May 2020 – January 2021

**Number of volunteers:** 1 (age 18-30)

**Field of the volunteering:** YOUTH

**About the organization:**

Youth Information Centre of the Municipality of Ribadavia (OMIX Ribadavia) has been established to support young people from our town within the framework of non-formal and informal education. Together with European volunteers they are creating a platform for young people to help them reach their goals. They are working with and for the youth. They encourage the involvement of young people by facilitating innovative free time activities, stimulating their creativity, developing different skills and sharing information. They support youngsters to organize diverse activities, participate in international events, and become active European citizens. They intend to give all young people from our town the possibility to increase their self- awareness, to use and develop their capacities, and to actively participate in the construction of a united Europe to create one European platform for informal cooperation.

Regular activities: conferences, school visits, youth council, local participation programs, different workshops, sport activities, European youth projects. However during the project the volunteer will cooperate with other institutions and organizations from Ribadavia as OMIX is linked to many local associations, and the volunteer – together with the full-time staff of the Youth Information Centre – will work together with these associations and with the Culture house.

**Links for more info:**

[**https://omixribadavia.wordpress.com/**](https://omixribadavia.wordpress.com/)

[**https://www.facebook.com/OmixRibadavia/**](https://www.facebook.com/OmixRibadavia/)

[**https://twitter.com/@OMIXRibadavia/**](https://twitter.com/@OMIXRibadavia/)

[**https://www.instagram.com/omixribadavia/**](https://www.instagram.com/omixribadavia/)

[**https://www.facebook.com/casadaxuventude.ribadavia/**](https://www.facebook.com/casadaxuventude.ribadavia/)

**Volunteer profile:**

The volunteer should be motivated to implement the above listed activities.

* graphic design (posters, flyers... ), video, photografy, online radio, wordpress;
* leissure activities (lenguage workshops, activities for youth people – artistics, tecnological, etc);
* promotional activities of the Eramus + programme and European Solidarity Corps.

**Description of the activities and tasks:**

The volunteer will be active in the Youth Information Centre where he/she will give information to young people from Ribadavia who need help and information, and furthermore: searching grants, courses, training courses, workshops (in Spain and outside the country – within the Erasmus+ programme), sponsoring possibilities for the youth and local associations. He/she will also make promotional videos of the implemented activities, will collaborate in the online radio, make photos of the activities, update a bulletin of the Youth Information Centre, of the social networks and worpress website which contains all the information about upcoming events. The volunteer will give support in implementing local activities and coordinating the development of info Juventud Ribadavia: an internet group (google group) created by OMIX especially for young people from the Ribeiro region.

Furthermore the volunteer will have the opportunity to cooperate in local events that take place in Ribadavia during the year, like Ukpday, Festa da Istoria (medieval festival), Noite meiga (Halloween night) or Arteficial festival. He/she will visit local youth organizations and educational centres to promote the idea of volunteering and being a volunteer, promoting European Solidarity Corps and participation in the field of citizenship, intercultural learning and the Erasmus + Programme.

One part of the tasks will consist of activities in the office doing administrative tasks like answering the telephone, editing papers, translating materials for events or website and social networks.

The volunteer will be included in an activity called intercultural workshop, actively participating with his/her ideas from her own culture. The aim of this workshop is to create space for European diversity and volunteer self initiative. The volunteer could offer information about different countries, show different audiovisual materials, describe the experience of being a European volunteer and as well tell young people about her own culture, language, customs, traditions, etc.

Within the project the volunteer will have the space to create his/her own activity, according to personal interests or passions. For example, last year one of the volunteers organized film screenings, and this year the volunteers are giving English and Italian workshops in the Culture House as well as they give website design courses.

During the voluntary service the volunteer will be able to participate in various events and projects that are being offered (organized and sponsored) by OMIX and take place not only in Ribadavia but also in the region, Spain, and in other foreign countries with cooperation with other local organizations. The volunteer will also have the possibility to use the town’s gym (sports centre) in his/her free time for free.

**Working hours of the volunteer:**

The volunteer will work 30 hours per week from Monday to Friday and will have 2 days of holiday per month.

During the first week the project the volunteer will receive a short technical and cultural training that will give him all the basic information need to know about the local background not only socio-cultural but also about their work. There will be a guided tour through Ribadavia, ‘Comarca do Ribeiro’ and the region so that they can discover the local culture and the most characteristic places here. According to rich, interesting and big Galician tradition, there are a lot of places to see, the guided visits are going to be divided into few parts according to the special background of the places.